

Conditions of Entry

All entries will be judged on information contained within the standard Entry Form, and any supporting evidence listed. The Goole and Howdenshire Business Excellence Award Committee will appoint a judging panel.

The closing date for receipt of completed entry forms is **Midnight Monday December 3rd 2018**

Conditions of Entry

1. Businesses that are owned by parent companies or groups based outside the area may enter provided that the local organisation can demonstrate a significant degree of autonomy over its operations, policies and strategies.
2. The closing date for receipt of completed Entry Forms is **Midnight Monday December 3rd 2018**; entries received after this date will not be included.
3. Following the closing date, there will be a one week verification period before the completed entries are forwarded to the judging panel. During this period, entries will be reviewed to ensure entry criteria are met.
4. Entries may be made in more than one category (for multiple entries please submit each entry on a separate form). No supplementary information or additional materials will be considered.
5. Shortlisted organisations in each of the award categories *may* be visited by representatives of the judging panel to validate their entry and assist with their final decision.
6. Award sponsors may not enter the category of which they are a sponsor.
7. The judges' decisions are final and while feedback may be provided, no correspondence will be entered into.
8. Finalists for the award categories will be invited to purchase tickets for The Goole and Howdenshire Business Excellence Awards Dinner to be held at Goole Academy Conference Centre on Friday 22 February 2019, when the winner in each category will be announced.
9. Information supplied will be shared with the judging panel. Finalist organisations may be included in related media coverage and may be required to take part in promotional activities about the Goole and Howdenshire Business Excellence Awards. It is a condition of entering the awards that organisations do not contact the press about their entry or being short listed as finalists prior to the announcement of winners at the Dinner and Awards Ceremony on Friday 22 February 2019, without first receiving approval from the Awards Committee.
10. The Awards Committee may wish finalists to provide information and/or material for use at the dinner, and the Committee has discretion in respect of how best to use such information and/or material.
11. The Awards Committee would wish to display photographs of the finalists for publicity purposes at the Awards Ceremony. For ease of organisation, entrants are encouraged to provide a few photographs with their application.
12. In the unlikely event of inadequate entries in any category, the Committee reserves the right not to proceed with any particular category.